



Grant Relief Program Frequently Asked Questions-FAQs

Q. What are eligible expenses?

A. Grant funds can be used for operating expenses: i.e. commercial rent, commercial mortgage payments, utility bills, and other similar business expenses incurred between March 1, 2020 and November 15, 2020, during the business interruption due to COVID-19. Grant funds may also be used for costs associated with safely reopening and/or pivoting business operations to accommodate social distancing, to implement appropriate cleaning/sanitation/protection protocols, and establish other operational and communications changes for workers and customers.

Q. What types of businesses are eligible for CARES Act grant funds?

A. Businesses that were closed due to [Executive Order 20-04](#) and/or [Executive Order 20-08](#)

Q. What classification of nonprofits are eligible for CARES Act grant funds?

A. Be a 501(c) nonprofit, or tax exempt, agency in good standing with the IRS, with at least a minimum of one year of operations, and have the ability to maintain and submit comprehensive supporting documentation of dollars spent.

Q: I have received federal emergency funding through another source of federal funds such as the Paycheck Protection Program (PPP) or the Economic Injury Disaster Loan (EIDL) or Advance, am I eligible to apply and receive this grant?

A: Yes, but Crow Wing County Coronavirus Relief Funds (CRF) funds must be used to cover different expenses over and above specific uses of federal funds.

Q. Do we have to provide documentation for eligible expenses?

A. Yes, we will need receipts to show what the funds were used for, if chosen during the audit, this can include receipts documenting eligible expenses that were incurred any time after March 1, 2020 through the end of the grant reporting cycle on December 1, 2020. However, an itemized summary will be required with the initial grant application, a sample summary sheet is included.

Q. How will the funds be distributed?

A. All funds will be issued by Crow Wing County in the form of a check.

Q. How long is the application period?

A. 5 weeks

Q: How long do we have to spend the funds?

A: Grant funds are to reimburse applicant for eligible expenses incurred between March 1 and November 15. Checks will only be issued for the amounts, up to \$10,000, in eligible reimbursements submitted with the grant application or in subsequent reporting forms as approved by the Grant review committee. Paper checks will be issued by the County to the address provided on the grant application as submitted after December 1, 2020.

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

Q: Can churches apply?

A: Churches can apply and are eligible for assistance with COVID-related expenses and assisting their congregations with their human services needs. Churches cannot use the funds for proselytization purposes. Funding for technology to provide church services on-line or live-streaming are not an eligible expense. Funding for the same equipment would be an eligible expense if it is used as part of human services programming outreach, such as providing counseling services for those struggling with mental health, providing classes online with mental health coping skills, and any other human service programming in which proselytizing your particular faith tradition is not the primary purpose of the use.

Q: Who will be reviewing and approving the applications?

A: A committee of County Commissioners, BLADEC, United Way and county staff will be reviewing the applications. The final approval will come from the county commissioners.

Q: Who do we contact with eligibility questions?

A: Please contact Tyler Glynn for any small business questions or Kim Rollins for any nonprofit questions. Tyler Glynn call 218-828-0096 or email tyler@growbrainerdlakes.org or Kim Rollins call 612-916-2116 or email kim@unitedwaynow.org